

How to Check Out Items from the VCPG Library

- There are 44 books and 31 DVDs in the VCPG library (as of Jan 2021)
- You can find a list of items in the library on the Membership page of the VCPG website (Excel file)
- After you've looked at the list of items and chosen the ones you are interested in, use the form on the Membership page of the VCPG website to request them.
- Amanda Mason (VCPG Librarian) will mail the requested item(s) to you via USPS Media Mail.
- The check-out period is one month. Your item's due date will be listed on a post-it note on the item when you receive it. You can renew up to two times by emailing Amanda. Your renewal request will be granted unless another member has requested the item.
- You can check out a maximum of 5 items at a time.
- You will receive an email reminder 5 days before your item is due.
- You can return the items by mail, at an in-person VCPG meeting, or at the VCPG gallery.
 - Mail: Amanda Mason, 6522 Sale Ave, West Hills, CA 91307
 - Member is responsible for return shipping costs.
 - In-person meeting: please give your items to Amanda Mason.
 - Returning to gallery: please leave items on the shelf for online orders. If you returned to the gallery, please email Amanda so she can be sure to collect the items.
- Contact Amanda Mason with any questions: 704-533-2574 amanda.rose.mason@gmail.com